
REACHING HOME | VERS UN CHEZ-SOI

Reaching Home Project Details Requirements Guide for the 2022-23 and 2023-24 Fiscal Reporting Periods



About this Guide

The objective of this Guide is to support Community Entities, CIUSS/CIUSSS and Project Organizations under the Shared Delivery model with a better understanding of Project Details reporting requirements for Reaching Home funded projects.

This document as well as the **Reaching Home Annual Results Requirements Guide for the 2022-23 and 2023-24 Fiscal Reporting Periods** replaces the previous “Reaching Home Data Requirements” and “Reaching Home-Definitions and Tooltips” documents.

What is the target audience for this Guide?

This Guide is intended for Contribution Agreement holders (Community Entities (CEs), CIUSSS/CISSS and organizations under the Shared Delivery model - mostly in Quebec) that are responsible for reporting on Reaching Home Project Details.

Why does the Department collect Project Details for Reaching Home funded projects?

Project Details capture important information about funded Reaching Home projects (e.g., service provider name, project description, eligible activities, allocation by funding stream, and target populations). It allows the Department to demonstrate how Reaching Home funds are being used and “who” will benefit from the services.

Project Details as well as Annual Results data support Ministerial engagement, program policy development, program performance measurement and corporate reporting.

Who has the responsibility to collect and enter Project Details into the new RROL system?

Community Entities, CIUSSS/CISSS and organizations under the Shared Delivery model (mostly in Quebec) are responsible for collecting Project Details data at the sub-project level and entering it into the Results Reporting Online (RROL) system.

When must Project Details reports be submitted into the RROL system?

Recipients are now able to enter Project Details for new Reaching Home projects funded as of April 1, 2021 onward into the new RROL system.

Community Entities and Shared Delivery Projects: As stipulated in funding agreements for Community Entities, art. 3.2 and 3.3:

- 3.2. The Recipient shall provide a project details report, acceptable to Canada that sets out the detailed description of any new or amended Sub-Agreements, including those retained for direct delivery by the Recipient.
- 3.3. The report submitted pursuant to section 3.2 is required within thirty (30) days of an online results reporting system being available or in a timeframe and manner prescribed by Canada. Any changes to the funding amount, activities, or end date or a Project approved by the

Recipient must be documented and provided to Canada, within thirty (30) days of the change, once the Recipient has received the online results reporting system.

CIUSSS/CIUSSS: Similar obligations are included in the Reaching Home Canada-Quebec funding agreement. CIUSSS/CIUSSS and eligible organizations have to submit their Project Details Reports in the RROL system in the thirty (30) days following the beginning of the project. Furthermore, changes to activities, funding or end date must be documented in the RROL within thirty (30) days of the change.

Project Details for the 2019-20 and 2020-21 reporting periods that were collected as part of the Manual Data Collection exercise have been loaded into the RROL system and do not need to be re-entered.

Organizations must enter Project Details Report for each **new** project funded under Reaching Home April 1, 2021 onward into the new RROL system.

What happens if a project is amended?

If a project is amended, (e.g., changes to activities, funding or end date) the Project Details Report must be modified in RROL to reflect the new information.



Annual Results Reports are based on the main activities and sub-activities identified in the Project Details Report. Therefore, it is important to keep the Project Details Report up-to-date. Requests to have Project Details returned for modification are done through the RROL mailbox HPD.RROL-RREL.DPMI@infc.gc.ca. Your Service Canada or MSSS representative must be copied on these requests.

What training and supports are available to organizations for entering Project Details into the new RROL system?

In order to support organizations in navigating through the new RROL system and completing their reporting obligations, training and support documents have been developed and made available on the Homelessness Learning Hub:

[Reaching Home Results Reporting Online \(RROL\) – Training and Support Documents - Homelessness Learning Hub](#)

Training includes recorded tutorials and written guides to assist organizations through their RROL user experience. The range of tutorials include how to access the system, tips for navigating, and steps required to search and add new project information. Additionally, there are guides available to explain the different types of permissions for RROL users and information on funding agreements.

The following tables list the tutorials and guides available to RROL Users.

Table 1. RROL tutorials and guides for External users available on the Homelessness Learning Hub

Tutorials	Content Overview
Portal - Access	How to access the RROL Portal
Portal - Funding Agreements	Overview of Funding Agreements and Funding Agreement numbers
Portal - Navigation	Overview of the RROL system and tips for navigating through the Portal and Project Details Reports
Portal - Users	How to search and create new users
Portal - Organizations	How to search and create new Project Organizations
Portal - Search/Add Projects	How to complete Project Details Reports and submit for verification

Additional guides have been developed to support organizations with navigation in the RROL system and are included in table 2 below.

Table 2. RROL guides available to RROL users on the Homelessness Learning Hub

Guides on Specific Topics	Content Overview
RROL Introduction	Introduction to the NEW Reaching Home RROL system
Project Details Status (Portal/Dynamics)	Explains the status of the Project Details Reports journey through RROL. For example, Approved and Submitted to Service Canada etc.
Permissions Matrix (Portal/Dynamics)	Provides important information on the different user roles and permissions available when using the RROL Web Portal and MS Dynamics 365 interfaces. For example, Administrator, Data Entry and Read Only.

Questions/Contact

Organizations should contact the RROL team, Service Canada or MSSS for specific questions:

RROL team - Results Reporting Support Mailbox: HPD.RROL-RREL.DPMI@infc.gc.ca.

- RROL system technical issues
- Issues with completing the data collection tools
- Access to RROL training and supporting documents

Service Canada:

- Information regarding Reaching Home program directives and eligible activity areas
- Clarification of Contribution Agreements and deliverables set out in the annexes

Ministère de la Santé et des Services sociaux (MSSS):

- Information regarding Reaching Home program directives and eligible activity areas

- Clarification of Contribution Agreements and deliverables set out in the annexes
- CISSS/CIUSSS will contact MSSS representatives



Sub-project recipients:

- Sub-project recipients must contact their CE, CISSS/CIUSSS for all questions.

What specific data needs to be reported for Project Details and entered into the RROL system?

Organizations report on three main areas of information as part of each Project Details Report:

- General project information
- Eligible activity areas and funding allocation information
- Targeted sub-populations

General Project Information

General project information provides information about funded recipients.

Project Title	Title of the project found in the signed Contribution Agreement
Project Organization Name	Legal name of the organization
Base Funding Agreement	File Number found in the Base Funding Contribution Agreement
COVID-19 Funding Agreement	File Number found in the COVID-19 Contribution Agreement
Project Number	Organizations must assign a number (unique identifier) to sub-projects that receive Reaching Home Funding through the Community Entity/CISSS/CIUSSS delivery model. Unique identifiers allow users to search a specific effortlessly through extensive project lists. Examples of a naming convention for the sub-projects are: TOR01, TOR02, TOR03
Project Start Date	Project Start Date as per the Contribution Agreement
Project End Date	Project End Date as per the Contribution Agreement. If the project receives an extension through an amendment, the project end date needs to be modified to reflect this change.
Designated Community	This field is for projects that have received Designated or Indigenous Funding only. Select from the drop down list the Designated Community where your project is being delivered. For both Rural and Remote Homelessness and Territorial Funding, please select N/A. The same principles apply to CISSS/CIUSSS in Quebec.
Project Locations	Provide the address of the project activity if it is different from the location of the project organization. If no other address is identified, it will then be determined that the activities are being delivered from the project organization location.
Base Funding Agreement	This is the total amount of base funding allocated towards this project for the following streams: Designated Communities, Indigenous Homelessness, Rural and Remote Homelessness and Territorial Homelessness


COVID-19 Funding Agreement	This is the total amount of COVID-19 incremental funding allocated towards this project. (Applies to the 2020-21, 2021-22 and 2022-23 reporting periods)
-----------------------------------	--

Eligible Reaching Home Activity and Sub-Activity Areas

Project Details Reports identify the main activity and sub-activity areas, including Housing Placement, Prevention and Shelter Diversion Services, COVID-19 Health and Medical Services, Client Support Services, Capital Investments, and Coordination of Resources and Data Collection. The funded activity and sub-activity areas selected in the Project Details will determine Annual Results requirements.

 Many – but not all – activity areas require reporting on Annual Results.¹

The table below lists the Reaching Home eligible activity areas. The information provided in the Project Details sets the foundation for the annual results that organizations must provide at the end of each fiscal reporting period. Therefore, it is important that the correct project activities and sub-activities be selected from the onset.



 A short description of the activities that will be delivered by your Reaching Home funded project has to be provided for each selected activity area.

As you complete your Project Details Reports, please refer to the following descriptions. For other examples of eligible activities, please refer to the Reaching Home Directives.

Reaching Home eligible activities/sub-activity areas

ACTIVITY AREAS and SUB-ACTIVITES	DEFINITIONS
HOUSING	Refer to the definition of “Housing” in Table 3 of the Reaching Home Annual Results Guide
<ul style="list-style-type: none"> Housing Placement 	<p>A placement into housing must occur and does not simply include referring an individual or providing information on housing in the community. Examples of eligible activities include:</p> <ul style="list-style-type: none"> Determining an individual’s or family’s preferences and needs for housing and type of supports. Securing housing for individuals and families by working with private and public local real estate, landlord associations, home communities (for example, First Nation band, Inuit community, Métis settlement), to identify available housing units.
<ul style="list-style-type: none"> Emergency Housing Funding 	<p>Within parameters that are established by the community, funding to help cover housing costs in the short term (e.g. pay rent) while awaiting access to longer-term housing supports, including the Canadian Housing Benefit or benefits from provincial, territorial or municipal programs.</p>

¹ A detailed list of Project Details Activity Areas that REQUIRE and DO NOT REQUIRE Annual Results at the end of the fiscal reporting period are provided in the Reaching Home Annual Results Guide for the 2022-23 and 2023-24 Fiscal Reporting Periods

ACTIVITY AREAS and SUB-ACTIVITES	DEFINITIONS
<ul style="list-style-type: none"> Housing Set-up 	<p>Activities that cover costs associated with setting up a housing unit, including insurance, damage deposit, first and last months' rent, maintenance (for example, painting), moving, furniture, kitchen, basic groceries and supplies at move-in, etc.</p> <ul style="list-style-type: none"> Available to all individuals and families, not just those in receipt of rental assistance or Emergency Housing Funding. <p> If a provincial social assistance or other program offers first and last month's rent or damage deposits, this funding should be exhausted first before Reaching Home funding is used for these purposes.</p>
<ul style="list-style-type: none"> COVID-19 Temporary Accommodations 	<p>Temporary accommodations can be used to increase the physical distance between people, particularly those in shelters, to reduce the risk of viral spread and support social distancing as well as to enable self-isolation. Unlike transitional housing, temporary accommodations do not necessarily offer a supportive living environment for residents (e.g., offering experience, tools, knowledge and opportunities for social and skills development to become more independent). Examples of activities include:</p> <ul style="list-style-type: none"> Placing individuals into temporary accommodations such as motels, hotels, rooming houses, community buildings, schools, tents in sports arenas, RVs etc.; Acquiring and/or providing spaces that are used to create temporary sleeping arrangements (i.e., must include one or more places to sleep such as a bed, cot, or mat). <p> Activities pertaining to the placement of individuals and families into more stable housing (such as transitional housing, supportive housing, and permanent housing) should continue to be captured under Housing: Housing Placement.</p>
<p>PREVENTION AND SHELTER DIVERSION SERVICES</p>	<p>Refer to the definition of "Prevention and Shelter Diversion" Services in Table 3. of the Reaching Home Annual Results Requirements Guide.</p> <p>Includes Core and Secondary Services</p>
<ul style="list-style-type: none"> Core Services 	<p>Rental assistance, landlord/family mediation, utility payments, trusteeship and other financial related services.</p>
<ul style="list-style-type: none"> Secondary Services 	<p>These services include non-financial prevention and shelter diversion services (e.g. temporary housing).</p>
<p>HEALTH AND MEDICAL SERVICES</p>	<p>Reaching Home has added Health and Medical Services as a temporary category of eligible activities and expenses to enable communities to respond to the COVID-19 outbreak.</p> <ul style="list-style-type: none"> The direct hiring of medical professionals (e.g., nurses, doctors) to provide services directly to clients.
<p>CLIENT SUPPORT SERVICES</p>	<p>Client support services include individualized services to help improve integration and connectedness to support structures. They may also include</p>

ACTIVITY AREAS and SUB-ACTIVITES	DEFINITIONS
	services to support the economic, social and cultural integration of individuals and families.
<ul style="list-style-type: none"> • Economic Integration Services 	Services to help individuals and families obtain income assistance, employment, education and job training.
<ul style="list-style-type: none"> ✓ Income Assistance 	<p>Services directed towards individuals and families to help them access income benefits.</p> <p>Provincial/territorial social assistance, child benefits, disability benefits, veterans allowance, old age security, or employment insurance.</p>
<ul style="list-style-type: none"> ✓ Employment Assistance 	<p>Pre-and post-employment services that bridge individuals and families to the labour market and assist them to maintain employment and build self-sufficiency. This includes:</p> <ul style="list-style-type: none"> • Job search assistance, interview preparation, on-the-job mentoring programs. • Resume writing assistance, job coaching. • Referral to wage subsidy and employment programs.
<ul style="list-style-type: none"> ✓ Education Assistance 	<ul style="list-style-type: none"> • Services to support essential skills development to individuals • Services to connect individuals and families to education and training programs. • Services to support the successful participation in these programs (for example, bus passes, clothing or equipment, food and non-alcoholic beverages, internet access for the duration of the program). • Assist with reading, document use, numeracy, writing, oral communication, working with others, thinking, computer use and continuous learning.
<ul style="list-style-type: none"> ✓ Job-Training Assistance 	Includes the provision of job-related training to an individual directly or, referral of an individual to a provincial training program for the purposes of obtaining job-specific skills to increase employability.
<ul style="list-style-type: none"> • Social and Community Integration Services 	<p>Includes Supports to improve social integration, for example,</p> <ul style="list-style-type: none"> • Costs of participation or provision of recreational/sports activities; and • Indigenous Elder consultation, gathering and preparation of traditional foods.
<ul style="list-style-type: none"> • Clinical and Treatment Services 	<p>Clinical and treatment services are activities that seek to improve the physical, emotional and psychological health and well-being of individuals and families who are homeless or at imminent risk of homelessness. Eligible activities include:</p> <ul style="list-style-type: none"> • Brokering and navigating access to clinical, health and treatment services (includes mental health and addictions support) through case management, including through an Intensive Case Management team. • Partnership development, liaison and integration to bring together services to support the needs of individuals or families or to establish case management teams where none exists

ACTIVITY AREAS and SUB-ACTIVITES	DEFINITIONS
	<ul style="list-style-type: none"> • Delivery of harm reduction activities that seek to reduce risk and connect individuals and families with key health and social services.
<ul style="list-style-type: none"> • Basic Needs Services 	<p>Short-term food and emergency shelter assistance are eligible activities as a means to assist homeless individuals to obtain placement in more stable housing. Longer-term food programs can also be funded if they are part of another intervention that is considered an eligible activity.</p> <ul style="list-style-type: none"> • Examples of eligible activities include: • Essential services related to the provision of emergency shelter beds, food and shelter, including shower and laundry facilities, food banks, soup kitchens, community kitchens and drop-in centers. • Culturally relevant supports for Indigenous people (for example, cultural ceremonies, traditional supports and activities with the goal of increasing cultural connections and an individual’s sense of belonging in a community). • Groceries, personal hygiene and supplies.
<p>CAPITAL INVESTMENTS</p>	<p>Capital investments are intended to increase the capacity or improve the quality of facilities that address the needs of individuals and families who are homeless or at imminent risk of homelessness, including those that support culturally appropriate programming for Indigenous individuals and families.</p>
<ul style="list-style-type: none"> • Emergency Shelter Facility 	<p>Refers to a facility providing temporary and short-term accommodations (for a period of up to 6 months) to individuals and families who are experiencing homelessness.</p> <ul style="list-style-type: none"> • These facilities provide single, shared bedrooms or dormitory-type sleeping arrangements that can include seasonal beds or mats.
<ul style="list-style-type: none"> • Transitional Housing Facility 	<p>Refers to housing intended to offer a supportive living environment for its residents, including offering them the experience, tools, knowledge and opportunities for social and skills development to become more independent.</p> <ul style="list-style-type: none"> • It is considered an intermediate step between emergency shelter and supportive housing, and has limits on how long an individual or family can stay. • Stays are typically between three months and three years; however, it will be at the discretion of the community to establish parameters around time limits on transitional housing.
<ul style="list-style-type: none"> • Permanent Supportive Housing Facility 	<p>Refers to housing that combines rental or housing assistance with individualized and flexible support services for people with high needs related to physical or mental health, developmental disabilities or substance use. Permanent supportive housing may be:</p> <ul style="list-style-type: none"> • Place-based: Congregate or independent permanent supportive housing units situated in one building or location. • Scattered-site: The provision of permanent supportive housing services in the community, delivered through home visits or community-based agencies.

ACTIVITY AREAS and SUB-ACTIVITES	DEFINITIONS
<ul style="list-style-type: none"> • Non-Residential Facility 	<p>Refers to the provision of services to meet basic needs and/or provide services to promote longer-term stability of individuals and families who are homeless or at-risk of homelessness. Examples include food banks, soup kitchens, drop-in centers, multi-service centers, counselling centers and can include the purchase of a van/vehicle.</p>
<ul style="list-style-type: none"> ✓ Increased Capacity 	<p>Refers to the number of additional spaces as a direct result of additional beds added to the facility.</p>
<ul style="list-style-type: none"> ✓ Renovations, Additions, Repairs to Existing Facilities 	<p>Renovations refers to renovations of existing emergency shelters, transitional housing, permanent supportive housing, or non-residential facilities. For example, renovating an existing facility for upgrades and to meet building standards, removing asbestos, mold or rodents, or repurposing an existing property to create transitional housing or permanent supportive housing.</p> <ul style="list-style-type: none"> • Additions refers to expanding an existing facility. • Repairs refers to repairs of damages resulting from housing placements (includes repairs to private market housing).
<ul style="list-style-type: none"> ✓ Developing New Facilities 	<p>Developing New Facilities refers to costs associated with new construction of transitional or permanent supportive housing, or non-residential facilities (e.g., community hubs to include furniture banks, drop-in-centers, resource centers, outreach worker spaces, counselling spaces, laundry facilities, food banks, etc.), including, if applicable, tearing down an existing facility to build a new one.</p> <ul style="list-style-type: none"> • This includes eligible costs related to professional fees, such as consultants, audit, technical expertise, facilitation, legal, and construction contractors, and capital costs of the purchase of land or building.
<ul style="list-style-type: none"> ✓ Operational Equipment and Supplies 	<p>Purchase of furniture, appliances, machinery (e.g. lawnmower, woodworking tools), electronic equipment and vehicles used for outreach, transportation for furniture banks.</p>
<p>COORDINATION OF RESOURCES and DATA COLLECTION</p>	<p>Coordination of resources refers to activities that: (1) enable communities to organize and deliver diverse services in a coordinated manner and/or (2) support the implementation of the Homeless Individuals and Families Information System (HIFIS) or the alignment of an existing Homeless Management Information System with federal coordinated access requirements.</p>
<ul style="list-style-type: none"> • Point in Time Count 	<p>Activities related in conducting Point-in-Time Counts or surveys of homeless populations.</p> <ul style="list-style-type: none"> • This includes the hiring of a coordinator, assistant coordinator, data analysis, project supplies, printing, volunteer training, and meeting space.
<ul style="list-style-type: none"> • Coordinated Access 	<p>Activities related to developing, implementing, and sustaining coordinated access by:</p> <ul style="list-style-type: none"> • Developing partnerships with service providers and other community organizations;

ACTIVITY AREAS and SUB-ACTIVITES	DEFINITIONS
	<ul style="list-style-type: none"> Establishing governance structures and developing privacy tools; and, delivering change Management activities and coordinated Access training Hiring a project manager, consultant fees or staff wages Acquiring hardware/software IT infrastructure
<ul style="list-style-type: none"> Data Collection, Analysis and Use 	Data collection activities such as building partnerships for collection and analysis, gathering, sharing and disseminating information with the Community Advisory Board and other interest parties, technical support, and purchase of equipment to collect and compile data.

Targeted Sub-Populations

It is important to identify the populations that the Reaching Home project will target as the data informs the community, assists the program in identifying trends and helps to improve services for the most vulnerable populations.

Please be as specific as possible if your project intends to serve a specific population of interest.

The following table contains a list of sub-populations that need to be identified in Project Details for each funded project.

TARGETED SUB-POPULATIONS	DEFINITIONS
Gender	Indicate whether the project targets a specific gender or gender identity (e.g., male, female or non-binary). <ul style="list-style-type: none"> Non-Binary replaces “Gender Diverse” for better clarity and is defined by Statistics Canada as a person who is not exclusively a man or a woman.
People with Mental Disabilities	Mental disability refers to a wide range of disorders that affect mood, thinking and behaviour. This includes learning, cognitive, developmental, memory and mental health related disabilities.
People with Addictions	Addiction is an inability to stop consuming a chemical drug, activity, or substance, even though it may be causing psychological and physical harm.
People who Identify as LGBTQ2+	LGBTQ2+ is an abbreviation that stands for: lesbian, gay, bisexual, transgender, queer (or sometimes questioning), and two-spirited. The plus sign signifies a number of other identities. This acronym is often used as an umbrella term to encompass a broad spectrum of identities related to gender and attraction.
People with Disabilities	A disability is any severe and prolonged condition that inhibits a person from performing routine daily activities. This includes physical disabilities, seeing/hearing, mobility/flexibility/dexterity, and pain-related disabilities. For the Reaching Home Program, disabilities are separate from mental disabilities.

TARGETED SUB-POPULATIONS	DEFINITIONS
People Fleeing Domestic Violence	Domestic violence is any form of abuse or neglect that a child or adult experiences from a family member, or from someone with whom they have an intimate relationship (e.g., people fleeing domestic violence may be: women, women and children, male or non-binary)
People Exiting Public Institutions	<p>Individuals leaving provisional accommodations provided by the child welfare system, criminal justice system, or a health facility.</p> <ul style="list-style-type: none"> • Children’s Institution/Group Home/Foster care: residential placement for a child or youth that is outside the family home and is expected to terminate when the individual reaches the age of majority (e.g., a foster home or group home). • Corrections Facility: a jail or prison. • Medical/Mental Health Institution: a health facility refers to a hospital, nursing home, convalescent home or other treatment facility. This includes treatment facilities for medical or mental health purposes.
People Experiencing Chronic Homelessness	<p>Individuals who are currently experiencing homelessness and who meet at least one of the following criteria:</p> <ul style="list-style-type: none"> • They have a total of at least six months (180 days) of homelessness over the past year; OR • They have recurrent experiences of homelessness over the past three years with a cumulative duration of at least 18 months (546 days). <p>Chronic homelessness includes time spent in unsheltered locations, emergency shelters, staying temporarily with others without guarantee of continued residency, or short-term rental accommodations (e.g., motels) without security of tenure. It does not include situations where individuals have access to secure, permanent housing, whether subsidized or not.</p> <p>The definition also does not include time spent in transitional housing or in public institutions (for example, health and corrections), although individuals who are discharged into homelessness from transitional housing or public institutions can be considered chronically homeless if they were experiencing chronic homelessness upon entry to transitional housing or the public institution.</p>
Indigenous Peoples	Inclusive of First Nations, Métis, and Inuit, status and non-status persons, regardless of residency or membership status.
Visible Minorities NEW	Visible minority refers to whether a person belongs to a visible minority group as defined by the Employment Equity Act and, if so, the visible minority group to which the person belongs. The Employment Equity Act defines visible minorities as "persons, other than Aboriginal peoples, who are non-Caucasian in race or non-white in colour". The visible minority population consists mainly of the following groups: South Asian, Chinese, Black, Filipino, Latin American, Arab, Southeast Asian, West Asian, Korean and Japanese.

TARGETED SUB-POPULATIONS	DEFINITIONS
Immigrants	This group refers to recent immigrants, regardless of citizenship status. In this context, it refers to individuals who arrived in Canada in the last five years.
Refugees/Refugee Claimants	People who have been offered refugee protection in Canada, who fear persecution and who are unwilling or unable to return to their country of origin, and/or a person who has claimed refugee protection in Canada.
Veterans	Any former member of the Canadian Armed Forces who successfully underwent basic training and is honorably discharged.
Families	Married or common-law couple, with or without children, or a lone parent of any marital status with at least one child. A couple may be of opposite sex or same sex. Children may refer to blood, step or adopted children.
Children (aged 0-11)	People between the ages of 0 and 11 years old.
Youth (aged 12-24)	Persons between the ages of 12 and 24 years old.
Adults (aged 25-64)	People between the ages of 25 and 64 years old.
Seniors (aged 65+)	People aged 65 years or above.
No Specific Target Population	Selected if the project does not target any specific sub-population.
Official Language Minority Community	<p>An official Language Minority Community is a community whose official language is not the language of the majority community. For example, Canadian English-speaking communities in Quebec, or Canadian French-speaking communities in provinces and territories outside of Quebec.</p> <ul style="list-style-type: none"> • If your project is in Quebec, does it serve Individuals whose first official language is English? • If your project is outside of Quebec or in one of the Territories, does it serve individuals whose first language is French?
COVID-19 Emergency Response (2022-23)	Does this project intend to support activities under the COVID-19 emergency response?

For questions regarding the contents of this guide, please contact the **Results Reporting Support Mailbox** at HPD.RROL-RREL.DPMI@infc.gc.ca.